

MINUTES  
SCHUYLKILL HAVEN BOROUGH

DATE: August 4, 2021

TIME: 6:30 pm

ATTENDING: President Kurt Montz, Vice President Bowman, Members Roeder, Gordon, and Dress. Also attending was Solicitor Semanchick, Administrator Graver, JCP Pothering and Secretary Tinari. Member Kline, Williams (Due to work schedule) and Mayor Devlin were absent.

CALL TO ORDER: President Kurt Montz call the meeting to order at 6:30pm

CITIZEN COMMENTS: Dan Wetzel – 1 E Liberty Street – Asked Council about considering turning the intersection at St John and W William Street into a 4-way stop instead of a 3-way stop. This was referred to Highway Committee to further look into the request.

Ruth Tucci – 211 Fidler Avenue – Asked for an update on the Town Clock, Council informed her that it is scheduled to be delivered in November.

Holly – Pennsylvania Avenue – Informed Council that she is having issues with her neighbors and noise and that the neighbors also installed a driveway which may have not gotten a permit. These issues were given to Chief Walcott and Code Officer to further look into

ADMINISTRATION: Administrator Graver informed Council that the lead water line replacement letters were sent out to residents who will be affected with the replacement of the old lead lines. This project is set to start in September by August Excavating.

Administrator Graver informed Council that the transformer replacement pad bid was advertised in the paper this week and is hoping to award the foundation pad in September.

Administrator Graver informed Council that Entech has an update on the elevation for the Walking Bridge and plan to attend the next council meeting to further discuss.

On motion of Gordon/Roeder Council approved hiring of Assistant Recreation Director Darle Cresswell

On motion of Dress/Gordon Council approved the WWTP Invoice for Contract No. 1, Payment No. 1 – General/Process Mechanical to LB Industries Inc. in the amount of \$125,278.20

On motion of Dress/Gordon Council approved the WWTP Invoice for Contract No. 3, Payment No. 4 – Electrical to G.R. Noto Electrical Construction Inc. in the amount of \$44,055.00

A letter was received from OHF re: Fencing on the parking lot between Main and Union Street. This letter was referred to Property Committee to further look into the request.

Letter from Board of Fire Trustees re: painting yellow curbs and removing a parking space on Dock and Broadway Street. This letter was referred to Highway Committee to further look into the request.

On motion of Bowman/Roeder Council appointed the following for the vacant committees  
Beautification- Alexandra Hill

CITIZEN COMMENTS: None.

OTHER BUSINESS: President Montz stated that Longview Drive is in distress with potholes and asked if the Borough Highway Crew can take a look at the street to see if they can patch the potholes or a better solution to improve the road.

Vice President Bowman stated that the Christmas tree on Parkway should be looked into replacing the lights that no longer work and replace with new lights and have the tree trimmed in time for the holiday festivities. Vice President Bowman also stated that the Library now has Wi-Fi and new updated computer systems.

Member Roeder stated that August 21<sup>st</sup> is Island Fest. Member Roeder also stated that this weekend Make-a-Wish is having their softball tournament.

EXECUTIVE SESSION: There was an executive session held at 6:00pm before the regular council meeting. Personnel was the discussed topic and no action was taken out of the executive session.

ADJOURN: There being no further business, the meeting adjourned at 6:48pm on motion of Gordon/Roeder.

Respectfully Submitted:

*Kaitlyn Tinari*

Kaitlyn Tinari  
Borough Secretary

MINUTES  
SCHUYLKILL HAVEN BOROUGH

DATE: August 18, 2021

TIME: 6:30 pm

PLACE: Council Chambers, 250 Parkway, Schuylkill Haven

ATTENDING: President Kurt Montz, VP Jerry Bowman, Members Gordon, Roeder, Williams and Dress. Also present were Mayor Devlin, Administrator Graver, Solicitor Semanchick and Secretary Tinari. Member Kline and JCP Pothering were absent due to work.

CALL TO ORDER: President Montz called the meeting to order at 6:30pm with the pledge of allegiance followed by a prayer.

CITIZEN COMMENTS: None

MINUTES: The minutes of the July 7<sup>th</sup> and July 21<sup>st</sup> Council meetings were approved on motion of Gordon/Roeder.

TAX COLLECTOR: The Tax Collector's report in the amount of \$9,131.00 was approved on motion of Roeder/Gordon.

TREASURER'S RPT: Gloria Ebling, Treasurer, presented Council with the July 2021 Treasurers' report. On motion of Bowman/Roeder Council approved this report.

BILLS: The following bills were approved for payment on motion of Williams/Roeder: General \$209,376.14; Electric \$33,288.95; Water \$160,647.57; Sewer \$232,448.28 for a total of \$1,135,760.94

CORRESPONDENCE: On motion of Bowman/Roeder Council approved the rental agreement terms with West Schuylkill FC.

Administrator Graver informed council that a Borough Resident that received the CDBG Home Rehab Program was very grateful for the program and the upgrade to her home.

ADMINISTRATION: On motion of Roeder/Gordon Council approved the July transfers.

On motion of Bowman/Williams Council approved hiring of full-time police officer Michael Weaver upon completion of the physiological evaluation.

On motion of Dress/Williams Council approved hiring of part-time police officer Michael Bucek upon completion of the physiological evaluation.

Administrator Graver informed council that the CDBG Rent/Mortgage program was approved by the state and any resident looking to apply to the program should contact Borough Secretary to be put on a list.

Council talked about adding a stop sign at St John Street to make that intersection a 4 way stop. This is tabled till next meeting.

Council talked about restricted parking on Union Street that council approved at a prior meeting to allow 90 days of temporary restricted parking to help the fire companies leave/return to the fire house. Council talked about adopting an ordinance to permanently make the space restricted parking and was tabled till next meeting to allow the Borough Solicitor to post an ad about the ordinance and draw up an ordinance.

On motion of Bowman/Roeder Council approved the letter from Minersville Fire Police re: Fire Police.

On motion of Roeder/Gordon Council approved letter from Schuylkill Haven Fire Police Association re: Boot Drive.

Council discussed the request from last meeting that was giving to the Highway committee from the Board of Fire Trustees re: yellow curb and parking space on Dock Street. Council decided to get a more defined list of what secondary streets they were requesting to have the yellow curbs.

OLD BUSINESS: None

NEW BUSINESS: None

OTHER BUSINESS: VP Bowman stated that SCOG and Library will start meeting in September. VP Bowman also asked about the Planet Walk on Parkway that the ring of the planet fell off and he was informed that it was termites and the school is already aware.

Member Roeder stated that there was vandalism on the Island and said the Borough should look into getting camera. She also stated that Island Fest is this Saturday August 21<sup>st</sup> from 2-10pm.

Member Williams stated that Highway committee met and they discussed the requests that were given to the committee.

Mayor Devlin praised Fidler Bros, Doc Dress and Borough Crews for the job well done with the Island.

Administrator Graver stated that next meeting Entech will have a presentation for the Pedestrian Footbridge. He also stated that he and Assistant Borough Administrator took a look at Bubeck Park with the trees to decide what to do about the roots lifting up the blacktop.

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EXECUTIVE SESSION: There was an executive session held at 5:30pm before the regular council meeting. Personnel and Contract was the discussed topic and no action was taken out of the executive session.

ADJOURN: There being no further business, the meeting adjourned at 7:07 pm on motion of Gordon/Roeder.

Respectfully Submitted:

*Kaitlyn Tinari*

Kaitlyn Tinari  
Borough Secretary